

**Quantico Orienteering Club, Inc.**  
**Board of Directors**  
**Special meeting called to discuss proposed budget**  
**Meeting Minutes**  
August 28, 2024

**I. Call to Order**

President Don Fish called the meeting to order at 7:03.

**II. Roll Call**

President **Don Fish**

Vice President **Matt Smith**

Vice President **David & Reiko Rager**

Secretary **Beàtri Bennett**

Membership **Greg Lennon**

Mapping **Ted Good**

Vice President **Dennis Doherty**

Vice President **Michael Newman**

Treasurer **David Levine**

Volunteer/Social Outreach **Sharmagh Yepremian**

Director at Large **Aaron Linville**

Director at Large **Craig Shelden**

Others in attendance: Amy Loudon, Sidney Sachs, Francis Hogle

Not in attendance: Jody Landers

**III. Secretary report – Beàtri Bennett**

The revised meeting minutes for the 14 August meeting were distributed prior to the meeting.

*Aaron Linville made a motion to approve the 14 August meeting minutes. The motion was seconded by Craig Shelden. There were no objections. The motion carried.*

**IV. Discussion of proposed budget – David Levine**

David Levine shared the budget proposal via email prior to the meeting. The operating budget was based on data from last season (participation in events, memberships, and prior expenses) as well as budget requests from board members.

The proposed budget was discussed, and board members provided feedback on the review and expense items.

The website re-design will be moved to CapEx since the website will be used for several years.

In addition to the budgeted amount for the training weekend, Matt Smith requested \$7500 for support from the national team during the training weekend. The cost will cover a donation to team as well as travel reimbursement.

Matt Smith proposed that senior national team members serve as instructors during the training weekend and assist with designing the training course. The club already donates money to the national team and this proposal will provide a tangible benefit to QOC's donations to the team. The proposal is not intended to be an annual initiative.

Matt Smith offered four options for team donations:

1. Use club surplus money for donations.
2. Increase the training weekend registration rate.
3. Ask for an additional donation to OUSA team during registration (as a national team fundraiser).
4. A combination of all the above.

A discussion followed, weighing the benefits of the proposal, and Matt Smith addressed questions regarding the details of the proposal. This proposal will replace the \$2,000 year-end donation to OUSA, and we'll keep the \$2,500 for grants to QOC athletes. The 'Grants/donations' budget item will be split into two separate line items.

The decision was to allocate:

\$6,000 for the Training weekend.

\$7,500 for the training weekend: National team support donation and travel reimbursement. This amount is the upper limit based on 10 senior team members providing instruction at the training weekend. If less instructors are available, the donation and reimbursement actuals will be less.

\$2,500 grants to our athletes.

The budget shows a \$4,000 shortfall for the year, in a worst-case scenario, once the web re-design is moved to CapEx.

Don Fish asked whether \$18,000 for mapping should remain. The decision was to keep this amount for mapping.

*Greg Lennon made a motion to approve the budget. The motion was seconded by Aaron Linville. Ted Good opposed. The motion carried.*

## **V. Adjourn**

*Craig Shelden made a motion to adjourn the meeting. The motion was seconded by Greg Lennon. There were no objections. The motion carried.*

Meeting adjourned at 8.09 pm.

Minutes submitted: Beàtri Bennett